

# **Dammeron Valley Fire SSD**

## **Draft Minutes of Public Meeting Held September 13, 2016**

Meeting Place: Dammeron Valley Fire Station

1261 North Dammeron Valley Dr. E, Dammeron Valley, Utah 84783

ACB Members Present: Chairman Gary Jensen

Vice-Chairman AB Johnson

Treasurer Craig Meyocks via phone

ACB Member at Large Mack Sorensen

ACB Member Absent: Clerk Mike Thomas

Management Company represented by Amanda Lamb

Meeting called to order by Gary Jensen at approximately 7:00 PM

### **1. Acceptance of Agenda**

AB Johnson made a motion to accept and approve the agenda as written, "I make a motion to approve the September 13, 2016 agenda as written", Craig Meyocks seconded the motion, the motion passed unanimously.

### **2. Approval of Minutes**

AB Johnson made a motion to approve the previous meeting minutes with corrections, "I make a motion to approve the August 8, 2016 Meeting Minutes with corrections, Craig Meyocks seconded the motion, the motion passed unanimously.

### **3. DVFSSD Monthly Bills/Financials**

*AB Johnson gave the financial report in Mike Thomas absence:*

AB read the total Income and Expenses statements as of the end of August 2016.

**Bank Balance:**

Cache Valley Checking Account: \$51,939.00

US Bank Account: \$3,089.07

Cache Valley Saving Account: \$7,508.21

**Invoices to be approved:**

Motorola- \$2,713.50, Haffen Buckner Everett and Graff- \$150.00, Simply Safety- \$122.20, BDR Electric- \$199.23, Grant Money- (six pagers)- \$2,713.50.

AB Johnson made a motion, "I make a motion to pay the monthly bills and invoices as reported", Mack Sorensen seconded the motion, the motion passed unanimously.

**NEW BUSINESS:****4. Exterior lights on west side of Firehouse:**

There has been reports that the fire house lights on the south side of the building are shining into homes. The Board discussed having motion censored lights to come on when only there are individuals near the firehouse. Mack Sorensen made a motion, "I make a motion to purchase motion censored lights for the west side of the fire house," Craig Meyocks asked if there were comments made. Gary explained the situation and the need for motion censored lights. The motion died due to a lack of second. Mack Sorensen modified previous motion made to state, "I make a motion to have Chief Kevin Dye and Don Wallace assess the lights and do what is best to have lights on but shine down and whether it is best to purchase motion censored lights or a cover to shade existing lights to shine down", AB Johnson seconded the motion, the motion passed unanimously.

**5. Proposed 2017 Budget**

Gary Jensen discussed the purposed 2017 budget. The Captains reviewed the expenses made in 2016; changes were made to line items that were not coded correctly. The Board discussed keeping the budget the same or lowering to prevent having a hearing. The approval of the proposed 2017 budget was tabled till October Meeting.

**6. Set Hearing Date:**

The Board discussed dates; the Board agreed to have the Hearing on November 15<sup>th</sup> at 7:00 PM and the Board Meeting at 6:00 PM to be held at the Fire Station.

## **7. GRAMA Request:**

Mack Sorensen received a GRAMA request and both Mack Sorensen and Craig Meyocks will respond.

## **8. Management Fee:**

The Management Fee from Community Association Management has increased for 2017. The Board is looking at bidding to other management companies to compare prices and services.

## **9. Request for Closed Session**

No request at this time

## **10. Chief Report:**

Chief Kevin Dye gave the report: There has been several trainings and will continue working into the winter hours and train on structure fires. During the summer months there are more wild life fires and most of the training during those months are on wild land fires. The first part of October will change to winter training. Captain Meetings for October will be Thursday October 6<sup>th</sup> at 6:00 PM. Kevin presented two donations made to the SSD. One from the DVLA at \$15,000 and another donation of \$500.00 from a landowner who wants to remain unanimous. The Board thanked the two individuals who donated.

## **11. Chair Opens Discussion for Public Comments**

Joyce Goffin stated she has put together an evacuation group to help with evacuation drills and feedback from the July drill. Forms were sent out to the Owners for their feedback and suggestions. Twenty five (25) Owners responded to the forms and also reverse 911. Kevin Dye reported the sirens were a little low and he and the Captains are looking into having the system updated. After the drill was done twenty (20) people responded to reverse 911. Joyce Goffin stated that there are four hundred and sixty six Owners in the Valley and she and others are creating a system to get the word out. Chief Kevin Dye stated he can help assist as needed. Currently notice is being posted on Facebook. Joyce Goffin would like to have any former EMT's and nurses to sign up to help assist and come up with a plan to inform and also route for evacuation. The group is looking at creating a form that has a list of medical conditions so their names and information can be listed on the form; the Captains would be in charge of twenty (20) homes and have a group to notify those Owners. Joyce Goffin has asked for volunteers and has two currently. Seventy two (72) to ninety six (96) hours of training will be offered. Joyce also mentioned having a fair to provide a plan, she would like to

create awareness for the community. Jerry Henriod would like to make sure that thank you letters are sent to the DVLA and the individual who donated thanking them for the donations. Amanda Lamb will send letters to the two individuals.

## **12. Adjournment**

Mack Sorensen made a motion, "I make a motion we adjourn", AB Johnson seconded the motion, the motion passed unanimously.

## **Meeting Adjourned**

DRAFT